User Documentation

Note: This product is distributed on a 'try-before-you-buy' basis. All features described in this documentation are enabled. The unregistered version will be added a demo watermark.

About Flip Book Maker for Office Pro

If you want to show your PDF, **microsoft** Office Documents (.docx;.pptx;.rtf;.txt) and **OpenOffice** (*.odt;*.odp;*.ods;*.odg;*.odb) in a fresh and popular way, converting Office to Page-flipping eBooks could be a good choice.

Flip books, no longer simple illustrated books for children, but also refer to the e-books which combine page-flipping effect with electronic technology. This brand new publishing mode is changing the way how the 'common' people will receive and view information. Normally by just clicking the page on your computer screen, then you can flip and read the pages as reading real ones. It looks really innovative and you can use it for your presentation.

And program Flip Book Maker for Office Pro is powerful enough to convert your DOCs to such kind of eBooks with ease.

Flip Book Maker for Office Pro is flexible software to convert PDF, Office Documents (.docx;.pptx;.rtf;.txt) and OpenOffice (*.odt;*.odp;*.ods;*.odg;*.odb) to stunning page-flipping eBooks. The program can be used for all levels of users without any programming knowledge needed. It will perfectly integrate your Office pages with life-like page turning effect into a new look eBook to be published, emailed, stored as standalone EXE format or even with burned to CD.

With using Flip Book Maker for Office Pro, you can build your style eBooks using the dozens of preset templates and adjust more than 50 kinds of settings yourself. You are able to use your favorite background images, sounds, titles, exe logos, you can control book size, font, font and tool bar buttons, you can even choose a hard or soft cover, right to left flipping and auto flipping to present your DOCs in an interactive way.

After designing style for your page-flipping eBooks, you can choose a proper way to output: "HTML" is for publishing online, "ZIP" can be much easier for emailing, "EXE" is an intergraded format for quickly viewing, "Burn to CD" to output your digital books directly on CD-ROM.

User Documentation

Detail features:

- Convert PDF and Office Documents (.docx;.pptx;.rtf;.txt) to page-flipping eBooks.
- Convert OpenOffice (*.odt;*.odp;*.ods;*.odg;*.odb) to page-flipping eBooks.
- Output in 4 different formats: HTML, EXE, Zip and Burn to CD.

HTML allows you to upload to a website to be viewed online. EXE and Zip allow you to send to your user by email to be viewed on their computer. Burn to CD allows you to burn to disk so you can send out with physical media.

- Make a Mobile Version at the same time.
- Define your language for flash.
- Preview the output effect instantly.
- Provide multiple templates (default provided or download from website).
- Select render engine to output higher quality page-flipping ebook.
- Define mobile version quality.
- Import bookmarks (outline) with Office, and edit them manually.
- Import text so that text is searchable, define the minimum search characters.
- Set eBook size, choose landscape or portrait.
- Add password to protect your page-flipping eBook.
- Define titles, keywords and other metadata.
- Add Google Analytics Support.
- Define titles, icon, window size for EXE page-flipping eBooks.
- Define eBook margin size.
- Insert background music either for continuous play (loop) or for a set duration.
- Set background color and image.

Released: February 2011

Page 2 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation

- Set eBook reading from right to left (for Right-to-Left languages such as Arabic).
- Choose hard cover for eBooks.
- Set page-flipping to manual or automatic.
- Set permissions for downloading, printing, sharing, Home button and more.
- Set colors and position (Top/Bottom) for toolbar.
- Set scale for zoom-in function.
- Set control bars to "show" or "hide" in full screen.
- Set the bookmark panel to show on left or right side.
- Set links to open in same or new window.
- Save and Load your project.
- Export and save settings for future use.

Using Flip Book Maker for Office Pro

Flip Book Maker for Office Pro can be started either by launching the application via the desktop short



cut, or directly from Windows Explorer. Start the program, you will see the below initial window:

User Documentation

Vile Convert Options	Help		ssional Overview		
Import Office	Apply Change	Edit Pages	Convert To Flip	pping Book	
Templates	•	FLIPBU	ILDER.COM pages:	1/10	
Tool Bar Settings ETitle Bar The Book Logo Logo URL Book Title Page Number Box On ElHome Button Home Button Visible Page URL Open Window ElAbout Button Visible Content Full Screen Button	FLIPBUILDER			WINNERSON ELEVENCE WINNERSON ELEVENCE VERNERSON ELEVENCE	
		E	? Ⅲ ⊸ @	∞ ₩ →	« <

The file in the processing interface is an example file.

There are some main interfaces you will see while using Flip Book Maker for Office Pro as below shows: **Application Options, Import Office Document, Template Settings, Language Option** and **Output**. You can enter into each page to get clear instructions for every detail option.

I. Application Options Interface

1. Render Engine Option

Flip Book Maker for Office Pro provides 3 different render engines for you to create higher quality page-flipping eBooks, click "Options->Application Options" to enter into "Render Engine" interface:

Create Amazing Page-flipping eBooks with DOCs

User Documentation

lender Engine	Create Mobile Version	
Please sel	lecte a render engine for the conversion	
EWE	SWF SWF SWF SWF SUF SUF	
GS	<u>GPL Ghostscript</u> <u>Dowload Ghostscript</u>	
	🔘 Inner Library	
	SWF: Much legible characters, smaller output size	
	GPL Ghostscript: Higher color transfer quality	
	Inner Library: Faster convert speed	
		-

SWF: Much legible characters, smaller output size GPL Ghostscript: Higher color transfer quality Inner Library: Faster convert speed (Change option when Office Doc imported failed)

2. Create Mobile Version Option

Five types of "Quality And Size":

Quality And Size:	Higher quality larger file size
	Higher quality larger file size
A High values but require i	High quality large file size Medium quality medium file size Low quality small file size Lower quality smaller file size

Released: February 2011

User Documentation

II. Import Office Interface:

C: \Users \Administra	tor \Desktop \photo_	flipbook_builder.docx		Browse Open it
The Page Ranges to	Import		Watermark	
All pages				Place a custom text or image
Custom range:		Example: 1, 3, 5, 9-21		Watermark(Stamp) to the file(s)
V Quickly import (Only import 10 page	es to initial preview)		Set Watermark
Page Quality				
Quality And Size:	High quality large	file size 🔹		
A High values p	roduce better page	quality but require more o	lisk space and more	time to download.
🖉 Import bookmark	🔽 Import lir	nks 📃 Enable s	earch	

Panel Description:

1. Source Office File

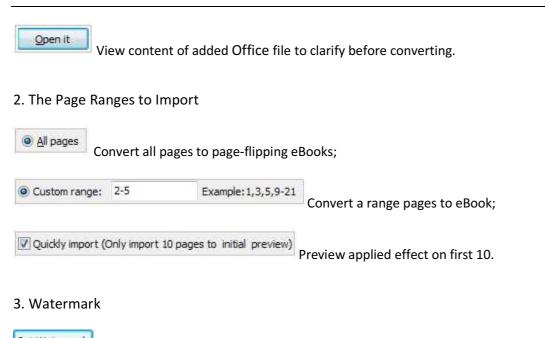
Browse.. Click this icon to open the Office file you want to convert;

Released: February 2011

Page 6 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation

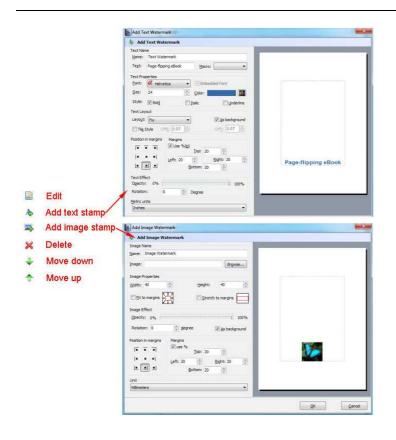


Set Watermark Add image or text watermark to flipping pages.

Applying Watermark Check this option first to choose default stamps or add new ones:

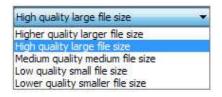
Create Amazing Page-flipping eBooks with DOCs

User Documentation



4. Page Quality

There are five types of "Quality And Size":



5. Other Options

If your Office file contains bookmarks, check this option to use in output page-flipping

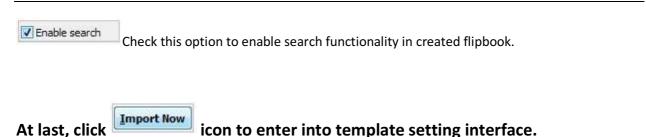
eBook;

If your Office file has links, check this to enable in flipbook;

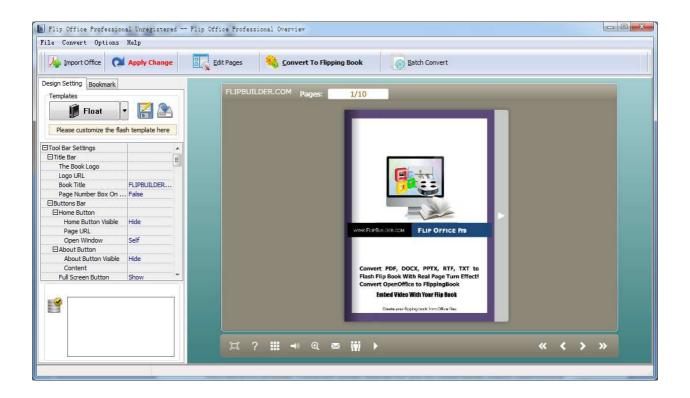
Released: February 2011

Create Amazing Page-flipping eBooks with DOCs

User Documentation



III. Template Settings Interface:



The program provides three different templates at present: Classical, Float and Spread. Each template contains some unique settings, the below instructions will show you details.

The design setting interface contains below main parts: Choose Template Book Sound Tool Bar

Released: February 2011

Page 9 of 29

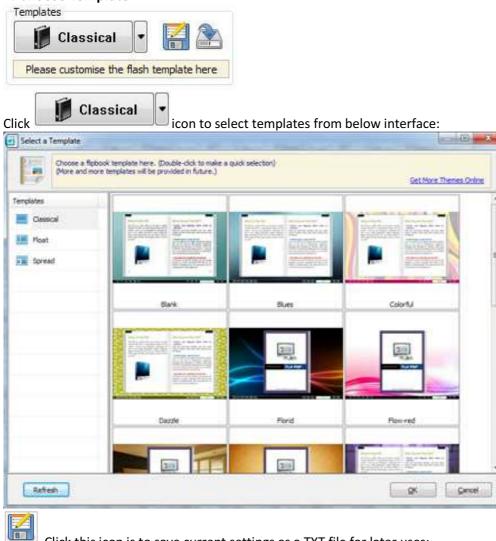
Create Amazing Page-flipping eBooks with DOCs

User Documentation

Initial Show Bookmark Language Security Settings

Panel Description:

1. Choose Template



Click this icon is to save current settings as a TXT file for later uses;

Click this icon is to import stored setting file at once.

Released: February 2011

Create Amazing Page-flipping eBooks with DOCs

User Documentation

2. Book Panel

⊟Book	
Book Title	www.FlipB
Hide Book Frame Bar	No
Retain the book to center	No
⊞Book Proportions	
Top Margin	10
Bottom Margin	10
Left Margin	60
Right Margin	60
Flash Window Color	0x021A25
Page Background Color	0xffffff
⊡Page Shadow	
⊞Background Config	
Right To Left	No
Hard Cover	No
Flipping Time	0.6

(1) Book Title (only can be set in Float Template)



Customize book title for showing on the top of your flipbook.

(2) Hide Book Frame Bar

Hide Book Frame Bar Yes

If don't want to show the book frame bar, choose "Yes" in this option.

-

*

(3) Retain the book to center

Retain the book to center Yes

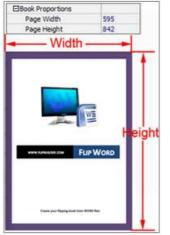
If you select "No" in this option, the eBook will be shown on the right-side. This setting is for embedding special background image, such as advertisement or company log.

Released: February 2011

Page 11 of 29

User Documentation

(4) Book Proportions



Please note that the values are not fixed in pixels or inches, they just represent a ratio for "Page Width: Page Height", and the book size will be changed depend on your Explorer Window Size.

(5) Book Margin

A. Book Margin (set in Classical Template):

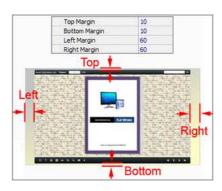


"Book Margin" refers to the distance between the book and the toolbar.

B. Top/ Bottom/ Left/ Right Margin (set in Float/ Spread Template):

Create Amazing Page-flipping eBooks with DOCs

User Documentation



(6) Flash Window Color



This color will be applied on all flash windows, such as the book window, "Help" window, "Print" window and so on.

(7) Page Background Color



When load pages, or if the page number of your Office file is odd, then the page (the last page) will show with the "Page Background Color".

Released: February 2011

Page 13 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation

(8) Page Shadow

	ge Shadow		
L	eft page Shadow	100	
R	light page Shadow	55	
P	age Shadow Opacity	1	
B + (a) there is a set of the set of the set of the set of the set of the set of the particle set of the set of the set of the set of the parents the set of the set of the set of the set of the set of the set of the set of the parents the set of the set of the parents the set of the set of the parents the set of the set of the set of the set of the set of the parents the set of t	Allows pay to convert 0 = 0 magine and insurant 0 graphen, with 10 = 0 = 0 converts on the Materia con face evolutions in a spage and software with difficult and software with the standards of the soft the standards of the software the Standards software in a Standards software in a Standards software in a Standards software in a software in a software in a software in a software in a software in a software in a software in a software in a software in a sof	Annual An	
Non to 10	10 April 20 1 - 10 April 20 Ap		

The value also takes the value of Book Proportions as reference, and the value interval of "Page Shadow Opacity" is "0~1", the larger value refers to the deeper shadow color.

(9) Background Config



Define background for your flipbook with gradient color or pure color (the same color for "Gradient Color A" and "Gradient Color B"). Gradient Angle is the angle between the two colors.

B. Background Image setting in Classical and Spread templates:



Click the icon """ to choose background image from your computer, and there are 11 kinds of "Image Position" for you to choose: Scale to fit, Fill, Top Left, Top Center, Top Right, Middle Left, Middle Center, Middle Right, Bottom Left, Bottom Center and Bottom Right.

Released: February 2011

User Documentation

C. Background Image setting in Float template:



The Float template enables you to add two background images: Outer Image and Inner Image. You can make Inner background image to show special information, such as advertisement or company logo, etc. There are also 11 kinds of "Image Position" for you to choose: Scale to fit, Fill, Top Left, Top Center, Top Right, Middle Left, Middle Center, Middle Right, Bottom Left, Bottom Center and Bottom Right.

(10) Right to Left

If the language of your file is read from right to left (such as Arabic), then choose "Yes" in "Right to Left" option:



(11) Hard Cover

If you want create hard cover effect (a book bound with rigid protective covers) for your flipbook, choose "Yes" in "Hard Cover" option:



Released: February 2011

Create Amazing Page-flipping eBooks with DOCs

User Documentation

(12) Flipping time Sets page flipping time in seconds according to your needs. (Recommended second value is 0.6): Flipping Time 0.6

3. Sound Panel

3 Sound	
Enable Sound	Enable
Sound File	nple3.mp3
Sound Loops	-1

If you want to add background sound to your flipbook, such as a song or other audio file, set "Enable Sound->Enable", then click "" icon to choose "Sound File" from your computer, then set "Sound Loops", "-1" stands for playing the sound file all the time while viewing flipbook, other value (N>O) stands for the times of playing the sound file.

4. Tool Bar

Tool Bar	
Icon Color	□0xffffff
Print Enable	Yes
Search Button	Hide
Search Highlight Color	0x408080
Least search characters	3
Full Screen Button	Show
Help Button	Show
⊞Home Button	
Tool Bar on top	False
Page Number Box On B	False

(1) Tool bar (only in Classical Template)

Tool bar Show Show or Hide Tool bar in created flipbook.



Released: February 2011

Page 16 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation



To enable Zoon In functionality, choose "Yes" in "Zoon in enable", you can set "Zoom Scale" in **Classical Template**, the value is the times between zoomed page size and the current page size.

(4) Print Enable

P	rint Enable	Yes					
Choc	ose "Yes" in "	Print Enable", t	hen click ico	n 🖶	to set pr	int page ra	inge as below:
-0	Print		×				
	Print All Pages Print Current F Print Range						
			🖨 Print				

(5) Search Button:

Search Button	Show
Search Highlight Color	0x408080
Least search characters	3

Select "Show" in "Search Button" (make sure you have check "Enable Search" option in "Import Office" interface), then define "Search Highlight Color" and "Least search characters", after clicking "Search" icon

Released: February 2011

Page 17 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation

, you will see a popup box to input search words, then click Enter or "Search" button, you will get the below searching result:

Q Search >	www.Fipbulder.com Pages: 3-3 710	
Search C		Arrentements Andre Kamme Andre Kamme Andr
	the for point 4 defends as 1 % before the and these months 5 as any time of the second second and the second second second second and the second second second second second and the second second second second second and the second second second second second second and the second second second second second second and the second second second second second second second second and the second s	

(6) Download setting:

EDownload setting	
Download Enable	Yes
Download URL	PPTDemo.ppt

If you want your flipbook readers to download the Office file or the flipbook directly from your website, select "Yes" in "Download Enable" option, then input the Download URL directly, you can use absolute path like "http://www.flippagemaker.com/FLIPBOOK-Word/example/files/download/FlipWORDDemo.doc" or relative path like "/files/download/FlipWORDDemo.doc" (make sure you have uploaded the WORD file to the same path).

Then readers can click the icon **E** to download your uploaded Office file directly.

(7) Full Screen

To enable "Full Screen" functionality in output flipbook, select "Show" in "Full Screen Button" option: Full Screen Button Show

Then you can click icon to view flipbook in Full Screen, click icon to exit from the Full Screen.

Or if you want to show your flipbook without Tool Bar while showing in Full Screen mode, you can set "No" in "Full Screen without Tool Bar" (just in Classical Template): Full Screen Without Tool... Yes

(8) Help Button

То	show	tips	about	viewing	flipbook,	you	can	set	"Show"	in	"Help	Button"
----	------	------	-------	---------	-----------	-----	-----	-----	--------	----	-------	---------

Released: February 2011

Page 18 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation



(9) Share Button

If you want your flipbook viewers to send the link to their friends or clients, you can add a share button in your flipbook for readers to send out your flipbook link immediately:

⊡Share Button	
Share Button	Show
Email Subject	Rear my fli
Email Body	{link}

When the viewers click the share button they will enter into the Email interface with the link of your flipbook in the Email body.

(10) Home Button

You can add a home button to help reader to click and go to your website directly:

Home Button	
Home Button Visible	Show
Page URL	http://flipbuil
Open Window	Blank

(11) Auto Flip

🗆 Auto Flip	
Enable	Yes
Flip Interval	3
Play Count	-1
Auto flip when start up	Yes

To auto flip your eBooks, you can set "Yes" in "Auto Flip->Enable" option; then define the Flip Interval (seconds of staying on each page); the value of "Play Count" stands for the times of auto playing the eBook,

and "-1" stands for playing forever (after clicking the Auto Flip button **b**, the flipbooks will be flipped by staying 3 seconds per page); if you want to auto start and flip the eBook after opening, just set "Auto flip

Released: February 2011

Page 19 of 29

Create Amazing Page-flipping eBooks with DOCs

User Documentation

when start up->Yes":

(12) Tool Bar on Top		
Tool Bar on top	True	

(13) Page Number Box on Bottom

Page Number Box On B... True

5. Initial Show (set in Float/ Spread Template)

You can show Bookmark panel or Thumbnails panel on the flash page at the beginning, just select "Bookmark" or "Thumbnails" in this option:

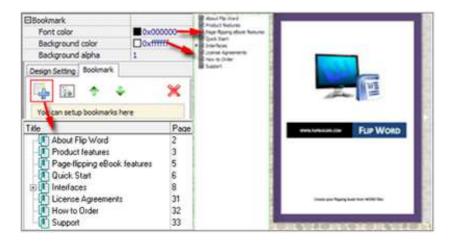
For Example, select "Thumbnails": Thitial Show Thumbnails

Then you will get flipbook shown with below initial interface:



6. Bookmark

User Documentation



In "Design Setting" panel (only in Classical Template, in other templates, the colors will be adjusted automatically based on your defined flash window color), you can set "Font color", "Background color", "Background alpha" (refers to the background opacity, value interval: 0~1, "0" stands for the background is totally transparent), "Always Show Bookmark->True/ False" and "Panel Position->Left/ Right". In "Bookmark" panel, if you didn't check "Import bookmark" option in "Import Office " interface, or you want to create new bookmarks for your flipbook, you can add bookmarks even sub-bookmarks here, click "Add" icons and then input "Title" and "Page".

When click the bookmark button it will popup the bookmark panel immediately, and click on those bookmarks, it will jump to the defined page automatically.

7. Links

10		
1		
Elinks		
Mouse over colo	r 🔲 Ox	3080FF
Link alpha	0.2	
Border color	Dox d	808080
	11	
Border width	11	

If you have check "Import links" option in "Import Office " interface, then you can define settings here, choose "Mouse over color", "Link alpha" (refers to the link area opacity, value interval: 0~1, "0" stands for the area is totally transparent), "Border color", "Border width" and "Open Window->Blank/ Self". The links also can be clicked after zooming by setting "Enable after Zooming in->Enable".

Released: February 2011

Create Amazing Page-flipping eBooks with DOCs

User Documentation

8. Language

Language English 🔻

You can set language for showing tools or tips in your created flipbook, and here is the specialized instruction page for setting the "Language Option".

9. Security Settings

Security Settings Single Pass ...

If you want to protect your flash books with passwords, you can click "..." icon to enter into "Flash Security Config" interface:



Select "Security Type->Single Password", and input passwords into the box (there is no restriction on password format at present). You can also set "Protect Page Range" as "All Pages" or the latter pages after a defined page number. (Tips: The program utilize RC4 algorithm to protect eBook pages, the eBook content pages will show nothing without permission.)

10. Font

User Documentation



If you want to change fonts of toolbar buttons, flash windows even bookmarks, you can set font types and colors in Font Panel.

11. Google Analytics

Google Analytics ID

In the HTML output format, you can add statistics by using google analytics. You can get more information about Google Analytics ID from http://www.google.com/analytics/.

At last, click Apply Change icon to apply the settings.

IV. Language Options Interface

Click "Option->Flash Language", you will enter into the Language Settings interface as below shows:

Create Amazing Page-flipping eBooks with DOCs

User Documentation

The La	bled column	below is the stri	r the flash flipping book. ing that will be displayed h template settings			
anguage Name:	English	•]	New Language	💥 Delete	Save as	Load
Language Setting	s					
Label		Labled				Edit
First Button		First				
Next Page Button		Next Page			E	
Last Button		Last				
Previous Page B	lutton	Previous Page				
Download Butto	n	Download				
Print Button		Print				
Search Button		Search				
Book Mark Butte	n	Book Mark				
Help Button		Help				
Enable FullScreen Button		Enable FullScreen				
Disable FullScreen Button		Disable FullScreen				
Sound On Rutte	n	Sound On	1999-1991 1			

Panel Description:

As the tips explaining, the "Labled" column lists the buttons and instructions on Flash books in defined language, and the program provides you five different languages for you to use: English, Chinese Arabic, French and Greek.

Language Name:	English	
	Arabic Chinese	
	English	
	French Greek	

You can also add other language for your own uses:

. Click th	ne button	Mew L	anguage	and define name for the new language:
New Language	French	•		
897055011844039		OK	<u>C</u> ancel	

Click "OK" to save the new language in the list;

Released: February 2011

User Documentation

2. Choose the first label and click "Edit" icon, define new language text in "Labeled" box, then click "Save And Edit Next":

Label	Labled	Edit
First Button	First	
Next Page Button Last Button Previous Page Button	Next Page Last Previous Pa	Edti Language Item
Download Button Print Button Search Button Book Mark Button Help Button Enable FullScreen Button Disable FullScreen Button Seued On Button	Download Print Search Book Mark Help Enable Fulls Disable Fulls Sound On	
		Save And Edit Next QK. Cancel Jos

3. At last, you can get all Labels translated into your new language as the images shows:

Label	Labled	
First Button	Première	
Next Page Button	Page suivante	
Last Button	Dernière	
Previous Page Button	Page précédente	
Download Button	Télécharger	
Print Button	Imprimer	
Search Button	Rechercher	
Book Mark Button	Réservez Mark	
Help Button	Aide	
Enable FullScreen Button	Activer FullScreen	
Disable FullScreen Button	Désactiver FullScreen	
Sound On Button	Le Sound	
	nted language: 🛛 🗱 new language file as X ving before for currei	Load

Released: February 2011

User Documentation

V. Output Interface:

Output type	© *.html
Also M	lake Mobile Version Make output page-flipping eBook works on iPad, iPhone and Android mobile devices
	C:\Users\Administrator\Documents
File <u>N</u> ame:	index .html
Options	
HTML Title:	Microsoft Word - Document1
Burn to CD	
CD <u>W</u> riter	0:1:0,G: PLDS DVD-ROM DH-16D5S VD 15 ~
Disc title:	
Make it	automatically play the flipbook in CD

Output types:

1. HTML



This output type is for uploading created page-flipping ebook onto websites:

You can define HTML Title and other properties by clicking "Advanced" button:

HTML Title:	dome	15 A. A. L.
	demo	Advanced

Set Keywords, Description or even Script in the below interface:

Released: February 2011

Create Amazing Page-flipping eBooks with DOCs

User Documentation

ttings	
ngs	
Flip Word Introduction	
convert, word, doc, flipbos	ok, page-flipping, ebook, flash, template, security
Fip word is a tool to conve	ert Word flies to nice page-flipping eBook with ease,
	You can put some tradking code such as Google Analytics here. Need closed <script>tag!</td></tr><tr><td></td><td>convert, word, doc, flipbor</td></tr></tbody></table></script>

2. ZIP

• *.zip

This output type is for compressing the created files into an integral ZIP package which can be sending out as attachment directly. You can also define HTML Advanced Settings by clicking "Advanced"

icon:

Your recipients just need to uncompress the ZIP file and then they can view the HTML flipbook instantly:



3. EXE



This type is for outputting flipbook as a single executive file, easy storing and easy viewing:



You can also define Icon and Opening Window Size in Advanced Settings:

Released: February 2011

Page 27 of 29

User Documentation

e Advanced Settings	
Exe Window Info	
Caption: Flip Word Intro	duction
Icon:	Default
Window Size Option	
Maximized	Cystom Size Width: 800
Second and Second	Custom Size Width: 800

You can even output Mobile Version at the same time:

📝 Also Make Mobile Version

After creating mobile versions, you just need to output all files online (including HTML, SWF, "files" and "mobile" folders), then you can visit the flipbook page through your mobile browser.

Or even burn the output flipbook to CD:

CD Writer	0:1:0.G: PLDS	DVD-ROM DH-16D5S VD15	
Disc title:	Page-Flipping el	Book	

After choosing output type, then check the option "Burn to CD", set "CD Writer", define "Disc title", at last

click **Convert** button to output flipbook in your defined type.

At Last

Released: February 2011

User Documentation

With Flip Book Maker for Office Pro, you can easy create beautiful and professional page-flipping eBooks within a few seconds.

Now, use the wonderful to produce your style stunning page-flipping eBooks.

For more information: <u>http://www.flip-book-maker.com /</u>